Library Board of Trustees Meeting

January 22, 2025

Meeting Minutes

The meeting was called to order by Erin Phillips at 6:31 PM in the meeting room the Ionia Library with members present, Erin Phillips, Laura Wickham, Jim Brummond, Katie Brown & Library Director India Watson. Gale Wallace absent. Members of the public: Bob Havner

Motion to approve agenda by Laura, 2nd by Jim . All in favor, motion passed.

Motion to approve November 26, 2024 meeting minutes by Katie, 2nd by Jim. All in favor, motion passed.

Old business

Review Gifts & Donations Policy

Move some petty cash to savings

Discuss sleigh ride even and hiring Christmas light installation

Update from the Board of Supervisors meeting

Update and review the employee handbook and policy book

New Business

Review/Update Internet Usage Policy, motion to approve as is by Laura, 2nd by Katie

Discuss Budget Presentation for City Council – discussion on budget, no motions made

Discuss Purchase of Solar Bench – motion to have India go out to Kaypark.com to get a firm quote on 3 options made Laura, 2nd by Erin. All in favor.

Discuss Purchase of Mini Fridge – motion to find an apartment size fridge not to exceed $400 made by Laura 2nd by Katie. All in favor.

Discuss Purchase of Water Dispenser – discussion will revisit in February

Discuss Bingo/Gambling License – Bingo is a hit. License will expire in May 14, 2025. Motion to apply for the license and have Erin sign for the license by Laura 2nd by Jim all in favor

Discuss Use of Donation Funds – discussion on using them for outdoor space

Discuss IALearns Library Board Education – motion to have India create profiles for board members to get ed hours – will have ready by February meeting by Erin, 2nd by Katie all in favor.

Approval of January bills made by Katie , 2nd by Erin. All in favor, motion passed.

Budget/Director’s Report – see director’s report

Public forum – none

The next meeting will be held Wednesday, February 26, 2025, 6:30 pm.

Motion by Laura to adjourn meeting at 8:12 pm, 2nd by Katie. All in favor.