Board Approved: \_\_4/23/19\_\_\_

 Reviewed: \_\_4/23/19\_\_

 Revised: \_\_4/2019\_\_

**Ionia Community Library**

**Unattended Child Policy**

The Ionia Community Library encourages children to experience the collections, services and programs it offers.

 The following guidelines ensure their use of the library is a positive and safe experience.

 **Guidelines**

* A child is expected to abide by Ionia Community Library’s Rules of Conduct.
* The library is not responsible for the actions, supervision or safety of a child or for guiding or monitoring a child’s use of the Library.
* A child seven years of age or younger must be attended and supervised by a caregiver at all times. A caregiver must be 12 years of age or older.
* Library staff will attempt to contact a child’s caregiver if:
* a child 7 years or younger is in the library unattended.
* a child under 16 years of age is in the library unattended at the time of closing.
* If a caregiver cannot be reached within 15 minutes, library staff will notify the Chickasaw County Sheriff’s Department. Library staff must consult the Library Director before the authorities are notified.
* Library staff will remain with the child until a caregiver or sheriff’s department arrives.
* Under no circumstances should library staff drive a child to any location or leave a child alone outside the building after closing.

Failure to comply may result in the suspension of Ionia Community Library privileges, which includes exclusion from library property.